



**LIMPOPO**  
PROVINCIAL GOVERNMENT  
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF  
**TRANSPORT AND COMMUNITY SAFETY**

**Confidential**

**To: All Registering Authorities (RAs)  
All Vehicle Owners Who Owe Licence Fees**

**Ref: TC 11/4/1  
Enq: Matsila T.A  
Tel: 015 295 1237**

**CIRCULAR NO: \_\_\_\_01\_\_\_\_ of 2026**

**SUBJECT: ASSISTANCE WITH PAYMENT OF ARREARS AND PENALTIES FOR  
MOTOR VEHICLE LICENCE (MVL)**

1. The above matter has references:
2. The Department of Transport and Community Safety is committed to upholding democratic and accountable governance. In this regard, the Department acknowledges its responsibility to maintain a comprehensive National Traffic Information System (NATIS) management framework.
3. It has been identified that numerous individuals and organizations have accumulated outstanding debts to the Department due to delayed payments for their vehicle license. Consequently, some clients have resorted to using fraudulent licence discs or discontinuing vehicle operations entirely.
4. To ensure adherence to road-related legislation while simultaneously recovering revenue lost due to unlicensed vehicles, the Department has introduced a procedure to address this situation and offer relief measures to affected individuals and organizations.
5. Motor Vehicle owners, including both individuals and companies, are eligible to apply for relief if they have outstanding arrears and associated penalties (MVL debt), with a minimum threshold of R5,000.00 for individuals and R10,000.00 for

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organizations/companies. This is only applicable to owners who have been licensing all their vehicles in Limpopo Province for a minimum of three (3) years.

6. The following documents must be submitted by Motor Vehicle owners to be considered for debt relief:

- a. MVL Debt Relief form (obtainable from the RAs and on the link

<http://www.ldtcs.gov.za/wp-content/uploads/2026/01/FINAL-MVL-DEBT-APPLICATION-FORM-pdf.pdf>

To access it via the Department's website, please navigate to **Newsroom** and select **Public Notices**

<http://www.ldtcs.gov.za>

- b. Certified Copy of Identification document of the applicant
  - c. Latest statement of Account (R114)
  - d. Proof of residence, dated within three (3) months preceding the application
  - e. Any other pertinent supporting documentation
7. All applications must be submitted via email to [MVLDebt@dtcs.limpopo.gov.za](mailto:MVLDebt@dtcs.limpopo.gov.za), and all correspondence will be conducted through the email address provided by the client.
  8. Applicants will be notified by the Department regarding the outcome and directed to the appropriate registering authority for payment [Licensing (144 or 14D), Registration (141), or Deregistration (143)]. Payment must be completed within the same month as the approval date. Those who opt for a once-off payment will be exempt from paying penalties, while those who choose to pay in installments will be required to pay both arrears and penalties, including interest.
  9. The Supervisor of the appropriate registering authority will be responsible for communicating with the NaTIS Help Desk before licensing the vehicles to ensure that necessary adjustments are applied as approved by the relevant authority; any approval not utilized within the month of approval will be nullified. For those who opt for payment in installments, the affected vehicle(s) will be allocated an administrative mark to prevent their sale until the applicant has fully paid the debt.

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10. Should an applicant default for a period of four (4) months, the Department will add the balance as a manual charge within the system.
11. Applications must be submitted between the 1st and the 21st of every month to allow the administrative process to be completed the same month the latest statement of account was printed. This will also help minimize discrepancies between the recorded debt amounts and the amounts due by completion of the application process as penalties and arrears are added on the 1st of every month.
12. For any enquiries, contact:
  - a. Your appropriate Registering Authority
  - b. Makwarela M.I on 060 980 6335
  - c. Rambau T.B on 060 974 3572

Kind Regards,



**Mr M.S Matjema**

**HOD: Transport and Community Safety**

**Date:** 28/01/2026